

Board of Education, Regular Meeting
Thursday, October 17, 2019

CALL TO ORDER:

A regular meeting of the Board of Education was held in the high school library media center and was called to order by President Raymond Parmarter at 6:30 p.m., with the following additional board members present: Josh Soper, Brent Doane, Hannah Murray, Michael Blake, Rebecca Lyon, and Nate Brace, as well as Superintendent Jeffrey Kisloski.

ADJOURN TO EXECUTIVE SESSION:

At 6:30 p.m., a motion was made by Michael Blake, seconded by Brent Doane, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present as well as Superintendent Jeffrey Kisloski. At 6:30 p.m., CSE Chairperson Angela Holmes entered executive session to discuss the CSE/CPSE reports. Mrs. Holmes exited executive session at 6:40 p.m.

RETURN TO REGULAR SESSION:

At 7:03 p.m., Nate Brace made a motion, seconded by Brent Doane, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as: Superintendent Jeffrey Kisloski, Director of Curriculum and Instruction Kimberleigh Nichols, Elementary Principal Kathryn Volpicelli, CSE Chairperson Angela Holmes, Asst. Elementary Principal/Athletic Director Peter Ahart, Director of Technology Instruction Matt Gelder, and Board Clerk Kathlyn Hinkle. The Pledge of Allegiance was said to begin the regular session.

CSE/CPSE REPORT APPROVED:

A motion was made by Hannah Murray, seconded by Nate Brace, to approve the CSE/CPSE report, as presented. The motion carried unanimously.

MINUTES APPROVED:

A motion was made by Michael Blake, seconded by Josh Soper, to approve the minutes of the Regular Meeting held on September 19, 2019, as presented, noting an error in the second paragraph. The motion carried unanimously, with Brent Doane abstaining.

WARRANTS ACCEPTED:

A motion was made by Rebecca Lyon, seconded by Brent Doane, to accept the following warrants for September 2019, as presented: General Fund #13, Federal Fund #4, School Lunch Fund #3, and Capital Fund #3. The motion carried unanimously.

RECOGNITION OF VISITORS:

President Parmarter acknowledged the visitor present, Sue Heavenrich, community member and reporter from The Candor Chronicle. No comments were made at this time

CONSENT AGENDA:

Upon the recommendation of Superintendent Kisloski, a motion was made by Nate Brace, seconded by Michael Blake, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable*:

Resignation:

Accepted the resignation of **Billie Jo McGrew**, as a Part-Time Teacher Aide, effective October 18, 2019, with regret.

Recommended Appointments:

Approved the appointment of **Mariah Young**, as a Full-Time Elementary Teacher (Fourth Grade) effective September 1, 2019 (retroactive), with salary and benefits in accordance with the 2019-2020 Candor Faculty Association contract.

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Approved the Extra-Curricular Activities positions for the 2019-2020 school year, with salaries in accordance with the current Extra-Curricular Activities Salary Schedule:

- 1.) **Nicholas Petrie** - Varsity Wrestling Coach
- 2.) **William Allen** - Modified Wrestling Coach
- 3.) **Joshua Wilcox** - Modified Boys Basketball
- 4.) **Ryan Meigs** - Candor Public Relations Club Advisor
- 5.) Volunteers:
 - **Ernie Marilley** - Varsity Wrestling

Approved the Substitute Teachers for the 2019-2020 school year, with salary and benefits in accordance with the 2019-2020 Substitute Teacher Pay Schedule:

- 1.) **Trisha Thomas** - NYS Certification Social Studies 7-12 (HS Only)
- 2.) **Shannon Legge** - NYS Certification School Counseling
 NYS Certification Health Education
 (EL & HS)
- 3.) **Nicholas Petrie** - BS Psychology (EL ONLY)

New Textbook Purchase:

Approved of the following textbook purchase to be used in 7th Grade English classes:

<u>Title:</u>	<u>Qty</u>	<u>Total</u>
<i>The House on Mango Street</i>	70 at \$16.27 ea.	\$1,138.90
	Estimated s&h (10%)	<u>113.89</u>
	Approximate cost:	<u>\$1,252.79</u>

Publisher: Random House Adult
Author: Sandra Cisneros

Section IV Sports Team Merger:

Approved the *Modified and Varsity Wrestling* sports team merger with the following resolution:

“BE IT RESOLVED, that the Board of Education of the Candor Central School District hereby authorizes the merger of athletic programs with the Spencer-Van Etten School District, for the winter 2019/2020 season. The sports to be merged are Modified Wrestling and Varsity Wrestling.”

The motion for all consent agenda items carried unanimously.

Administrator Reports:

Jr/Sr High School Principal Wayne Aman's report to the Board.

Mr. Aman was not present for the meeting. A summary of his written report to the Board is as follows. Mr. Aman stated that on September 26th, the High School hosted their Open House. They had 91 students represented. This is about 25 percent less participation than in the past few years. Mr. Aman believes the low attendance was based on the multiple athletic events which took place that evening. He stated that in the future, he will be sure to do a better job coordinating with Athletic Director Peter Ahart to make sure there are fewer conflicts with athletic events.

Mr. Aman stated that last year, he shared that TC3 has started charging tuition for concurrent enrollment online students at the regular rates. Brent Doane and the TC high school principals discussed many options to address this issue throughout the past year. Mr. Aman is pleased to share that Candor has found a solution.

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Andy McGee is a Social Studies teacher at Spencer-Van Etten and is approved to teach both Economics and Political Science courses that the EC students must take. Mr. McGee has created both of these courses in an online format for students and is only charging the past tuition rate of \$80/credit. This keeps the District in line with the past budgeted amounts that the High School has paid for these online courses. Mr. Aman would like to thank both Andy McGee and the CollegeNow program for being creative in helping find this solution.

Mr. Aman informed the Board that the Drama Club performance will be held on November 2nd at 7:00 p.m. and November 3rd at 3:00 p.m. This year's fall performances are "13 Ways to Screw Up Your College Interview" and "The Brothers Grimm Spectaculathon."

Elementary Principal Kathryn Volpicelli presented her report to the Board.

Mrs. Volpicelli spoke of iReady and Intervention Block. She stated that during the last week of September and the first week of October, the Elementary held Data/Congruence meetings with the instructional teams at grades 1-6. Grade level teachers were joined by AIS Reading and Math Teachers. They started the meetings familiarizing themselves with the i-Ready program by navigating through many of the different screens. They were able to explore many of the functions, reports, and settings that iReady has to offer. Because all students in grades 1-6 had taken the diagnostic assessment by the last week in September, teams were able to review grade level, classroom, and individual student data to create groupings and plan targeted instruction for the Intervention Block. During the time exploring resources, the teachers found the instructional materials and online instruction to be engaging and valuable. Most teachers ended the day with a set of plans for the next five weeks. They will have the next round of congruence meetings in November to review progress monitoring data and check in on student progress.

Mrs. Volpicelli informed the Board the Elementary's first round of emergency drills went very well this year. They started holding fire and lockdown drills the second full week of school. (NYSED requires that eight drills are administered before December 1st.) The teachers are now proficient with NaviGate Prepared, and as a result, we are able to account for all students in less than four minutes. They are also able to secure all doors during a lockdown with the new door locking feature through Day Automation. This year they have held fire drills during lunch and first thing in the morning to assure that they are prepared for emergencies during different times of the day. The updates in security along with time spent preparing with faculty and staff last year have certainly made a difference.

Mrs. Volpicelli stated that at the first attendance committee meeting for the Elementary, they decided to implement classroom and school-wide attendance incentives. Every classroom teacher has added an attendance incentive, and the grade level with the highest percentage of monthly attendance will receive an ice cream party. Teachers continue to touch base with families after one absence, and a member of the office staff calls home after two consecutive days of absence. As a committee, they decided to promote good attendance at Open House this year. They also decided to send letters home with all students quarterly to share number of absences.

Mrs. Volpicelli informed the Board that the Elementary School Open House is scheduled for October 24th at 6:00 p.m.

Asst. Elementary Principal/Athletic Director Peter Ahart summarized his report to the Board.

Mr. Ahart informed the Board that he attended the Section IV Athletic Directors meeting this month and wanted to share a few of the points of emphasis/updates that the New York State Public High School Athletic Association (NYSPHSAA) discussed at the meeting and shared with all ADs.

- The mandatory number of practices for each sport has been updated.
- Requirements regarding post-season play in terms of the number of contests/practices a student-athlete needs.
- The transfer rule has been updated as of August 1 this year.
- Consequences for coach/student-athlete ejections from contests.
- Sportsmanship as a priority.
- College visitation rules.

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Mr. Ahart stated that he and the Athletic Director from Spencer-Van Etten, Rebecca Saggiomo, shared this information with all fall coaches and will do the same for winter and spring coaches.

Mr. Ahart stated that sportsmanship has been a New York State, Section IV, IAC, and Candor point of emphasis and continues to be something they remain proactive in promoting throughout all seasons. Going into the winter seasons, this needs to continue to be at the forefront of discussions. Mr. Ahart has recently purchased signs that were created by NYSPHSAA to promote positive sportsmanship. The signs will be posted throughout venues in both buildings. The November IAC Athletic Director meeting focus is sportsmanship. The IAC Sportsmanship Committee will present initiatives at that time. Section IV is also taking suggestions from Athletic Directors regarding additional consequences for when coaches are ejected from contests. They are currently in a discussion period regarding this topic. Mr. Ahart shared a report showing current misconduct numbers throughout Section IV. This report illustrates the number of student-athletes/coaches from each sport that has been ejected from a contest this fall. He added that no student-athlete/coach from Candor/SVEC athletics has been ejected from an event. He stated that the numbers show that there is a continuing need for positive sportsmanship initiatives throughout the state, section, and league.

Mr. Ahart shared the Steering Committee minutes from the September 30, 2019 meeting with the Board.

CSE Chairperson Angela Holmes presented her report to the Board.

Mrs. Holmes stated that the Special Education Department has been busy since the September Board meeting. They have held four meetings where students have transferred from Early Intervention Services to being eligible to receive CPSE services. They have also held seven transfer meetings for school-age students, have dismissed one school-aged student from speech services, and had one student meet the criteria for a Skills and Achievement Commencement Credential certificate, which will be presented to the student during the November Board meeting.

Transfer meetings have been held the last couple of weeks for all students who have enrolled from another school district for the 2019-2020 school year. Mrs. Holmes had the opportunity to speak with the students in grades 6th through 12th at these meetings. The six students who were old enough to attend their meeting told me they like being here, and the teachers are supportive.

Mrs. Holmes informed the Board that many of the students are coming to Candor with emotional needs; this includes both CPSE and school-age students. She stated that the new Social Worker, Merrick Volpe, and the new half time School Psychologist, Kecia Nicholson, are helping with the load that previously would have been placed solely on the school's full-time Psychologist, Alison Wright. Having these added resources has been a tremendous support to Mrs. Wright as well as the Special Education teachers. The addition of these two positions has allowed the Special Education teachers more time to focus on student instruction due to not administering assessments that the Psychologist could not get to because there were not enough minutes during the instructional day. Mrs. Holmes thanked the Board for supporting the addition of another half-time Psychologist and a full-time Social Worker. The Special Education department is already feeling the benefits from both of these new positions to Candor.

Director of Curriculum and Instruction Kimberleigh Nichols presented her report to the Board.

Mrs. Nichols informed the Board that the October Early Release Day went well. Time was spent balancing between working in building-level instructional teams and district-assigned Crews. Instructional teams over the next four Early Release Days will develop grade/age specific language and learning targets for the 4 Cs. The teachers will also work within a district Crew to determine how the concept of Crew could be used with students as the District continues to promote Positive Educational Environment of *Healthy, Safe, and Supported*. Mrs. Nichols added that several staff members will be visiting a school in Rochester to observe their "Family Group" program, which is similar to Crew.

Mrs. Nichols stated that the District is in the midst of planning for the upcoming conference day on October 25th. Throughout all of the professional learning this year, the focus will be on District Goals. Sessions for October 25th will include:

- Preview of TST BOCES "Library of Things"
- Literacy Focus - Creating Engaged Readers
- "Crew" team building activities - Responsive Classroom strategies
- Curriculum work sessions by content

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Mrs. Nichols stated that in addition to local activities, a team might be sent to TST BOCES to participate in a Computational Thinking workshop. The workshop is being presented by Dianne Levitt of Cornell Tech and is the same training Mrs. Nichols and Matt Gelder attended this past August. The current plans are to incorporate Computational Thinking skills into the Summer 2020 Professional Development, and having others familiar with the program will help with local planning.

Mrs. Nichols informed the Board that on October 4th, she attended the TST BOCES Executive Committee meeting with Mr. Kisloski. They talked about the Teacher Leadership Academy and how it has positively affected the staff and the culture and climate of the District. Mrs. Nichols thanked Board Member Michael Blake for volunteering them to present. They appreciated the time to share and the positive feedback they received.

Technology Integration Coordinator Matt Gelder summarized his report to the Board.

Mr. Gelder spoke of Cybersecurity. He stated that there has been an increase in ransomware and disruption of service attacks that have affected municipalities and schools around the country and in the region, prompting everyone to reevaluate their cybersecurity measures. After several discussions with the Network Administrator Michael Williams, and representatives from TST BOCES and CNYRIC, Mr. Gelder feels comfortable stating that Candor Schools is as well, or better, protected from a ransomware threat as any district in the area. Mr. Williams' vast experience and thoughtful design of the network, along with the use of Cloud services, reduce the risk considerably, but the District continues to be vigilant. The greatest threat to the system is from a staff member accidentally clicking on a bad link in an email. To help prevent this from happening, the District will begin to use a program called KnowBe4 to help train staff on how to identify suspicious emails. Mr. Gelder stated that everyone owes a huge debt of gratitude to Mr. Williams for his tireless work in keeping students' and employees' information safe and secure.

Mr. Gelder informed the Board that the District has added a program called Schoology for teachers to utilize in their classes this year. Many of the teachers are happy using Google Classroom as their learning management system (LMS) because it is effortless to use, but simplicity often leads to limitations. Schoology has many more features and integrates well with a variety of other online tools, which allow teachers more significant control over how students can move through their curriculum. This LMS also syncs with SchoolTool, the student information system, so that student grades are automatically updated when teachers grade assignments. Ben Taylor has been instrumental in setting this up and training interested staff.

Mr. Gelder spoke of Digital Citizenship. He stated that Ben Taylor has also taken on the creation of the Digital Citizenship curriculum in the Middle/High School this year. He will be working with High School Health teacher Laura Koroluck to teach Digital Citizenship in the 8th and 10th-grade Health classes and is also creating lessons for teachers to utilize in other grades. He plans to work with grade levels to find appropriate courses where Digital Citizenship lessons can be integrated easily into their current coursework. Mr. Taylor is creating a comprehensive 7-12 grade set of lessons that students will participate in as they work toward graduation. Mr. Gelder stated that Wendy Bruttomesso and Jessica Martone created Digital Citizenship lessons for the Elementary School that were added to the social-emotional learning kits at each grade level. These lessons fit with the super strength of Mindfulness and highlight how the use of technology and screen time can affect people both physically and emotionally. They are also working on lessons to be added to the Empathy kits focusing on how people interact with each other online.

Mr. Gelder thanked Ben Taylor, Wendy Bruttomesso, and Jessica Martone for their valuable work that ensures students receive age-appropriate opportunities to become better digital citizens.

Director of Transportation Holly Carling's report to the Board.

Mrs. Carling was not present for the meeting. A summary of her written report to the Board is as follows.

Mrs. Carling stated that the transportation department is doing very well. The school year has been a success so far, and it is going by quick.

They had all of the runs ironed out and the times down for pickups when band and chorus started, which changed every one of the runs. The drivers quickly adjusted and had it all figured out within no time

Mrs. Carling informed the Board that they have adjusted the High School afternoon bus lineup to allow the drivers with the longer runs to leave first so they can return in a timely fashion. The adjustments have allowed time for all drivers to arrive at the elementary on time for dismissal.

Mrs. Carling stated that fall sports continue to pose challenges every day for getting the games covered, and then the regular runs covered for those taking the sports trips.

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Cindy Jantz, Sandy Blinn, Gail Darrow, Mike Middaugh, and Bern Smith have all taken several trips, and as substitutes, Cindy Jantz and Gail Darrow run outside BOCES runs every day. Kimberleigh Nichols jumped in and took a TST BOCES run one day as well. Mrs. Carling stated that she is lucky to have such wonderful people who are willing to help out at any time.

Director of Operations Bern Smith's report to the Board.

Mr. Smith was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Smith stated that stadium games are winding down, and Lonny Seeley will have Green Lawn Irrigation come in and prep the stadium irrigation system for winter months. The Grounds crew recently located a damaged section of the track/stadium drain. Mr. Smith believes they may have a vendor/manufacturer that can supply a replacement suitable for the repair this spring.

Mr. Smith stated that with fall and winter weather on the horizon, they continue to close out the outside grounds, facility needs, and ready winter equipment for the snow.

Mr. Smith informed the Board that Babcock Enterprises was in the District on October 14th and will be back October 25th for Elementary and High School gymnasium inspections, as well as installing basketball backboard electric winches on the two high school game baskets.

Network Administrators Report for September 2019 was submitted.

Superintendent Jeffrey Kisloski presented his report to the Board.

Mr. Kisloski informed the Board that the Park Foundation is sponsoring a grant that has the potential to expand and improve Food Services operations, and in particular, students working knowledge of nutrition. The Park Foundation is sponsoring each TST BOCES District with approximately \$10,000 of staff development and planning funds. This appears to be a great opportunity to add to the District's already outstanding Food Service program.

Mr. Kisloski stated that he is proud of both buildings intentional efforts to ensure that student attendance remains an important issue in the eyes of the parents, guardians, and students.

Board Comments:

Michael Blake thanked Sue Heavenrich for attending. He thanked Mr. Kisloski and Mrs. Nichols for attending the TST BOCES Executive Board session.

Recognition of Visitors:

President Raymond Parmarter acknowledged the visitor present at this time, Sue Heavenrich. Mrs. Heavenrich asked a few questions regarding the information given during the administrators' reports.

Adjournment:

President Parmarter announced the meeting adjourned at 8:27 p.m.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board